



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

**Govt. Kavyopadhyay Hiralal
College, Abhanpur**

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Dr. P.R, Sahu

Principal In-Charge

Yes

- Phone no./Alternate phone no.
- Mobile no
- Registered e-mail
- Alternate e-mail
- Address
- City/Town
- State/UT
- Pin Code

07712964844

9009201100

gkhc.abhanpur@gmail.com

aruprakash_669@yahoo.in

Rajim road, Kathiya mod

Abhanpur, Raipur

Chhattisgarh

493661

2.Institutional status

- Affiliated /Constituent
- Type of Institution
- Location

Affiliated

Co-education

Rural

• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University

**Pt. Ravishankar Shukla
University, Raipur**

• Name of the IQAC Coordinator

Dr. Avinash Sharma

• Phone No.

9329101633

• Alternate phone No.

9009201100

• Mobile

9329101633

• IQAC e-mail address

gkhc.abhanpur@gmail.com

• Alternate Email address

aruprakash_669@yahoo.in**3.Website address (Web link of the AQAR
(Previous Academic Year)**<http://gkhca.in/administrator/ssr/box/a5798590f99657bff5fa0fde58ec1716.pdf>**4.Whether Academic Calendar prepared
during the year?****Yes**• if yes, whether it is uploaded in the
Institutional website Web link:<http://gkhca.in/administrator/ssr/box/5860e7098e205e9d1c7476d60e34fe7e.pdf>**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2018	02/11/2018	01/11/2023

6.Date of Establishment of IQAC**01/12/2014****7.Provide the list of funds by Central / State Government****UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. K.H College	Salary	Govt.of Chhattisgarh	2023-24(365 days)	54138000
Govt. K.H College	Institutional Expenditure	Govt.of Chhattisgarh	2023-24(365 days)	255000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC took initiative for organizing National Level Seminar and Department of Commerce organized National Seminar on Millet on 2.10.2023.

Due to the efforts of the IQAC we got a donation in the form of construction of canteen which is almost complete and expected to be functioning this year.

The construction of three new classrooms is on full swing.

Plantation is given importance and new saplings were planted to make a green campus.

**Health check up camp and sickle cell test camp have been organised
Sector level Kho Kho competition organised**

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC emphasized regular class room teaching as per timetable.	The classes were conducted smoothly as per the timetable and milestones were achieved as planned.
Regular class room tests and internal examination were emphasised.	The class room test and internal examination were conducted by all the faculties as per emphasised by IQAC.
The departments were motivated to organise National level, state level or department level seminars.	Commerce department conducted national level seminar and workshop on IPR was conducted by IQAC.
Transmitting positive attitude among students through sports, cultural, red cross and NSS activities.	Various activities were conducted through sports department, red cross and NSS activities for the students personality development.
The departments were emphasised to conduct study tour and field based excursion for the students exposure.	Various study tour and excursion were planned and executed by the departments.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	30/01/2025

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	Govt. Kavyopadhyay Hiralal College, Abhanpur
• Name of the Head of the institution	Dr. P.R, Sahu
• Designation	Principal In-Charge
• Does the institution function from its own campus?	Yes
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• Mobile no	9009201100
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• Alternate e-mail	aruprakash_669@yahoo.in
• Address	Rajim road, Kathiya mod
• City/Town	Abhanpur, Raipur
• State/UT	Chhattisgarh
• Pin Code	493661
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Pt. Ravishankar Shukla University, Raipur
• Name of the IQAC Coordinator	Dr. Avinash Sharma

• Phone No.	9329101633				
• Alternate phone No.	9009201100				
• Mobile	9329101633				
• IQAC e-mail address	gkhc.abhanpur@gmail.com				
• Alternate Email address	aruprakash_669@yahoo.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gkhca.in/administrator/ssrbox/a5798590f99657bff5fa0fde58ec1716.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gkhca.in/administrator/ssrbox/5860e7098e205e9d1c7476d60e34fe7e.pdf				
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6.Date of Establishment of IQAC			01/12/2014		
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If yes, mention the amount		
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Plantation is given importance and new saplings were planted to make a green campus.		
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Sector level Kho Kho competition organised		
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13.Whether the AQAR was placed before statutory body?	Yes
Name of the statutory body	
Name	Date of meeting(s)
IQAC	30/01/2025
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	31/01/2022
15.Multidisciplinary / interdisciplinary	
Our institution does not have any multidisciplinary or interdisciplinary program.	

16.Academic bank of credits (ABC):
From the session 2024-25 as per the guidelines of Higher Education Department Chhattisgarh the College is going to start curriculum according to New Education Policy. The students of all the classes have registered through the ABC portal and the ABC ID was made compulsory to fill the examination form as per Pt. Ravishankar Shukla University norms.
17.Skill development:
The institution runs DCA, PGDCA, Yoga as skill development courses, which most of the students opt after completing their graduation program (PGDCA, Yoga) or after completing Intermediate(DCA)courses. These courses are self financed and introduced due to the need of becoming familiar with computer by the students. This has made them confident and ready to face the challenges as well as getting jobs in government as well as private sector. With the course like Yoga, the students are able to become trainer of Yoga as well as making themselves happy, healthy and mentally sound.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
The medium of instruction of this college is Hindi along with English since the lingua franca of this area is Hindi.The students feel more comfortable in hindi medium teaching and most of the students opt hindi as their medium of writing in the examination. The Chhattisgarhi dialect is prevalent among the natives and some of the faculties use those as well in their classroom teaching to make the students comfortable and make the lectures interesting. The institution also celebrate many important days like Saraswati Pooja, Navratri, Janmastami for students to understand the culture and values.The Chhattisgadi dance and music are primarily included in the Annual day celebration. The faculties encourage the students to access online resources like E-PG Pathshala, youtube videos for getting additional insight into their subject. Some of the faculties use google classrooms, whatsapp group to share the study materials for speedy accessibility of information. The students are encouraged to undertake online courses simultaneously. Though the students will get motivated after the introduction of NEP 2020 in the session 2024.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Our college follows the syllabus designed and approved by the

university. The outcome of each course and programme is accomplished both in theoretical as well as practical teaching. The students are accessed regularly through class test and given feedback so that they can be well prepared for the examination. All the faculties are focused about achieving the objectives of their programme and courses they are dealing with. The students who opt the degree programs mostly prefer to appear in the competitive examinations and syllabus is designed such that those also cover the syllabus for the exams like UPSC, PSC, SSC etc. Classes on Vedic Mathematics are also included for the students get ready for the competitive examinations. Extra classes are also assigned for preparation of UGC NET, SET also.

20.Distance education/online education:

Our institutions does not run any distance courses as we are a affiliated institute. The online education is still practiced by the faculties simulteneously with classroom teaching whenever they feel the need, though the students are encouraged to attend the physical classes.

Extended Profile

1.Programme

1.1

17

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2090

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1738

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	713
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

| **3.Academic** | |

3.1	31
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	31
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

| **4.Institution** | |

4.1	19
Total number of Classrooms and Seminar halls	

4.2	579380.00
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	47
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated institution, so we need to follow the curriculum designed by the university. The university provides the academic calendar for the session at the start of the session. A meeting is called and all the faculties are briefed about the instruction given by the university. The academic calendar covers all curricular, co-curricular and extra-curricular activities for effective implementation of the curriculum. The time table committee prepares the timetable as per the workload for the academic session. Unit tests are conducted after completion of every unit by the faculties. The teaching diary is prepared by all the faculties and those are checked by the Principal every month. The students are given projects and assignments by the faculties as per the requirement of the syllabus. Guest lectures are organised regularly. ICT is used by the faculties for making the lectures interesting and effective. The departments organise study tours, industrial visits for giving exposure to the students. Remedial classes are conducted for the slow learners. Extra books are issued to the bright students. Mentor-Mentee scheme is implemented and the teachers make themselves available always whenever the students need any assistance or counselling.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gkhca.in/curricular.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains At the beginning of the session, the calendar is circulated to all the concerned people like faculties, students, non-teaching staff etc. Cultural and sports activities are also specified in the academic calendar which are implemented religiously. All academic and cultural activities are carried out as per a fixed timeline. As per the university's academic calendar, the faculties need to take a minimum of 180 working days in a session. PG courses and the diploma courses follow the semester system. The academic calendar is different for them and the time

table for them is designed accordingly. The extra curricular like sports and NSS activities are also planned in the academic calander and followed by the institution. PG classes follow the semester system. Different non-curricular activities are carried out till the month of December. Dates of internal and external examinations have also been earmarked by the University and so, as a matter of fact, the college has to follow the academic calendar of the University. Continuous internal examination(CIE) is a part of the academic calendar. All practical, theory examinations and viva voce are conducted accordingly. A list of national, state, and local holidays is also adhered to by us.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gkhca.in/administrator/ssrbox/5860e7098e205e9d1c7476d60e34fe7e.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**2**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****0**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by the university covers topics like professional ethics, gender, human values, environment and

sustainability in the syllabus. The first year students have one paper on environmental science which they have to study compulsorily. The faculties also understand that need to integrate these issues in their teaching learning process and address these topics also along with their syllabus. Various activities and competitions are executed for the students on such issues to make them aware and understand the need of a positive approach in part of them for wonderful environment around. The competitions like debate, poster making, rangoli making are organised on such topics for brainstorming of the students. Some of such topics are earmarked in the courses of political science, sociology, geography and in the compulsory foundation courses of English language and Hindi language at the graduation level of all streams. Cross cutting issues like gender equality and respect, human values, human rights, protection of environment and sustainable development etc. are taught in different class. The students of all streams at the graduation level read environmental studies compulsorily. The students of geography read environmental issue and sustainable development exclusively. Similarly the students of economics and sociology study topics on gender based socio- economic issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1449

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://gkhca.in/administrator/ssrbox/0bbbd1a4541ba3b010e125a917df739e.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gkhca.in/administrator/ssrbox/7c97e0f5952b00809f4fda3172d5ce47.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2090

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2029

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculties identify the academic level of students based on their performance in the class, tests and their personality. The

advanced learners are encouraged to play the role of mentor for the students who are slow. The fast learners are challenged by encouraging them to organise various activities like welcome, farewell, annual function completely on their own with supervision of the faculties. This also boosts their confidence. Various competitions are organised in house as well they are taken to other institutions also for participating in various competitions and activities. The faculties make them assessable to the students both to advance as well as slow learners. The students who are good in academics are encouraged to prepare for the competitive examinations. The slow learners are also assisted by providing important questions, notes, extra classes, so that they can pass the examination without much struggle. The class tests are taken in such way, that it helps them for the final examination. The advanced learners are given extra books when they need for their studies. The students who lack in confidence are encouraged in sports as well as various activities organised by NSS, so that they may gain their confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2090	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our institution, various academic activities are performed where students take the lead. The students are encouraged to organise programs on their own with the supervision of faculties like in Fresher's, Farewell, cultural programs like dahi handi, Anand mela, annual function etc. Here they learn to chalk out the plan, learn budgeting, inviting guest, anchoring and performing in

various cultural activities. The students learn in the laboratories by performing experiments in courses like physics, chemistry, biology, computers, geography etc. The students are given projects where they are given different topics, which leads to stimulate their creativity and they learn to do surveys, derive conclusions from it. They also learn to follow a pre-determined guideline to present their finding in the form of a project report. The students are encouraged to decorate their class rooms by using their creativity and they enjoy the process thoroughly as well as build their confidence. The students make charts, posters related to their subjects and paste those on the wall. The students are taken out for field trips in departmental level and the arrangement is mostly done by the students with the supervision of the faculties. This helps them to develop leadership quality.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://gkhca.in/curricular.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provides ICT facility for the faculties to use as a tool for teaching-learning. Smart board is made available in class rooms. Projectors are installed in some class rooms. Many faculties use PPT for their class room teaching. Students are encouraged to give their presentation using power point. Some faculties use Google classroom for sharing notes and submit assignments. Some faculties have prepared YouTube videos and they share it among their students for understanding the basic concept well. Instagram is also used by some faculties on sharing practical demonstrations also. Educational videos and movies are shown to the students as a add on to the teaching. The faculties from PG department encourage their students to go through the the study materials available over E-PGPathshala.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

190

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done as per the guidelines issued by the university at the initiation of the session. The students are well communicated about the process at the start of the session through induction program. The students are evaluated based on their class tests, attendance, participation in class room activities, extracurricular activities, field trips, presentations etc. The students are well informed about the time table of the tests through the whatsapp group and they are also informed about the activities conducted in classrooms for their active participation. The class tests result is conveyed to the students and the question paper is also discussed. The students are shown their answer sheets in the class rooms to understand their performance and how to improve their performance are also conveyed. The frequency of class test is twice in the year, which also keeps the students involved in their studies. Overall the internal assessment is tried to be transparent as much as

possible. Whenever the students have doubts regarding internal assessment, redressal committee is formed. There is rarely any complaint as such, so it can be said the internal assessment process is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination is conducted as per the university guideline. After evaluating the answer sheets, the faculties convey the results to the students. The answer sheets are given as well and if there is any disagreement or grievance regarding the correction and allocation of marks, the concerned teacher looks into the matter. The grievances are resolved within one week time. Mostly the issue are resolved by the faculties in the class rooms. The institution has a committee for addressing the grievances. This committee take any kind of grievances of the students. But in our institution rarely any such complaints goes to the grievance redressal committee , as all such issues are resolved by the teachers in the class rooms as well.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As it is a new concept like programme and course outcome, even the teachers are not well aware about the objective behind these processes. So they need to be informed well so that they can do justice to the processes chalked out by the institution. They are also made involved to prepare the program and course outcome; so that they will get acquainted it very well. The plan are made available on the website and the students are informed by the faculties and what they can achieve by doing their choosen program and courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of the programme and course outcome is evaluated by the institution regularly. The result of all the courses and programs are analysed at the end of the session. After the completion of the course and programme, the progression of the student is recorded and maintained. Till recently this Institute was a UG-level institute, and as a result, several students used to go to other college to peruse their PG degree. But gradually several new PG courses were started in this college and now students progression can be measured easily now. A few students appear for different competitive examinations. Some of our students got selected in the private and government sector job. Such records are also kept with us.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gkhca.in/administrator/ssrbox/ee3277410b98c1ec57212fe38a59f9a0.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has a welcoming approach to the faculties who wants to do some innovative work which will benefit the students as well as the organisation. The faculties are motivated to organise seminars, workshops in their area. Every year the science department organise science exhibition where students make both working as well as non-working models. The faculties help them with their guidance. Experiments are done by the science department other than the experiment specified in the syllabus. The students are motivated to use innovative approach to submit their assignment. The Botany Department use diversified approach in submitting the herbarium which definitely stimulate the creativity of students. The Commerce Department organise Anand Mela every year, so that the students learn to plan and execute something to earn something. This boost their creativity and the students use very innovative approach to attract others to their stalls. The students are given freedom to organise various events and they are encouraged to do something unique and different which

also helps the students become innovative in their approach. The annual function also give opportunity to be innovative and perform something unique every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**10**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****15**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out regularly by the NSS unit of the college for different social issues like awareness about human rights, hygiene, environmental up gradation, gender issue, female education, etc. Awareness about health-related issues is also spread by the students in the neighboring community of the college. Such activities included the organization of test camps for Sickle Cell anemia, eye check-ups, blood donation camps, etc. NSS camp was organized in Sakri village where the volunteers performed several extension activities and sensitized people for cleanliness, health and hygiene. Various activities like Karate workshop for the girls of the village, health and hygiene of the women, cancer awareness by Dr Ojha from Balco hospital and many more activities were organised during the camp for the people of the village.

File Description	Documents
Paste link for additional information	http://gkhca.in/nss.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

750

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a government funded institution the infrastructure and physical facility is never sufficient and the principal of the institution tries to provide as much facility as possible to the students and faculties to provide a learning environment. Recently four new class rooms are being constructed by the government grant. This really helped. The head of the institution regularly ask for addition in infrastructure to the Govt of Chhattisgarh through Higher Education department. The college runs in two shifts to utilise the infrastructure optimally. There are 19classrooms and 8laboratory in this session. With the addition of three class rooms the total class rooms will be 18 which will help in smooth running of classes. There are two smart boardsand five multimedia projectors and screens to display PPT and onlinepresentation. There are mobile stands also which help the faculties during online teaching. There are separate laboratories forChemistry, Botany, Zoology, Physics, and Geography. There are sufficient computers in our institute for B.Sc. Computer Science,BBA, DCA, and PGDCA students. Two different computer labs are there.In addition to this, the library also has computers with internet so that students can search journals, books, and lessons of their interest and relevant topics..Printer and photocopier is also available in the library as well as the office which can be utilised by the faculties for teaching and learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gkhca.in/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As an institution, our college is always keen on the overall development of the students by providing them cultural, sports, and other extracurricular facilities apart from the regular teaching-

learning practices. There is a permanent stage built in the central place of the college building where students display their different cultural activities with great passion and enthusiasm. There is a seminar hall also for conducting indoor cultural events. This r In addition to this, we have portable mike and sound system and an electronic podium equipped with a sound system for organizing such activities without any external borrowing or support. We have a separate sports room also with many facilities for indoor and outdoor sports events. Under the indoor games table tennis, chess, carom, etc. are available for enthusiastic students. A synthetic mat for conducting kabaddi is also available in our college which is a rare facility available in a college. We have huge and walled playground in our college for conducting outdoor sports events like kho-kho, volleyball, badminton, ball badminton, football, cricket, and other track and field events. The institution run a PG Diploma course on Yoga and the yoga faculty takes sessions for the students for overall holistic development. The students are taken out for inter-college, university and state level competition and they are given track suits, shoes and their expanses during the game are carried out by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gkhca.in/administrator/ssrbox/7ae8fa68766bbb59d83ad609422e3097.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gkhca.in/administrator/infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

225689

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution's library is automated by using Library management software named KOHA. This software is used for circulation of books in the library and generating reports.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11330.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution understands that a good IT infrastructure is the backbone of any organisation and it is a symbol that the organisation is going well. The institution have computers for teaching-learning purpose as well as office purpose. We have internet connection from BSNL and have wifi facility too. The institution have self financing courses like BCA, DCA and PGDCA which are oriented to computer application generate funds and that fund is used for purchasing computers and computer laboratories (Two) are developed using that fund. The computers in the laboratory are connected using LAN and internet can be assesses in these systems. Office, Principal office and library is connected by LAN and all other faculties who does not have LAN connection, use Wifi for internet access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gkhca.in/geo.php

4.3.2 - Number of Computers

54

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**225689**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For the maintenance and utilization of physical, academic and support facilities the principal, official staffs and concerned technicians are always vigilant. Apart of the regular class four employees extra cleanliness staffs are recruited from the janbhagidari fund for proper maintenance of cleanliness, hygiene of the institution. The office staff is assigned in various duties for the maintenance of the campus, its cleanliness, and sanitation. They also look after the condition and functionality of academic facilities like laboratory equipments, water coolers, computers, and other gadgets. For repairing or replacement of equipment, it is addressed immediately. Faculties in charge discuss the arising problems related to equipment, shortage of chemical, stationery, etc. with the principal. Faculties and staff of Computer Science and have been assigned duty of maintaining computers, their formatting, installation and up gradation of software, cleanliness of computers, etc. The office is responsible for the procurement of articles. Budget is assigned for the articles required for maintenance of the infrastructure and facility and where ever it is required budget is spent. The teaching aids are issued through the office and a register is there where the user need to sign, so that the articles are not misused.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1499

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://gkhca.in/administrator/ssrbox/a5b06b1c45792e5a7045e2534ffef652.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

206

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

206

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution does not conduct any election which was a regular practice previously, as it is being restricted by the university. But students need some platform to show their capability, so the

post graduate departments like Pol. Sc, Sociology, Geography, Botany, Chemistry have councils where the topper students are assigned the designation like president, vice president, secretary etc. The students handle various activities which comes under administrative, curricular and extracurricular like conducting seminars, field trips, freshers meet and farewell to the outgoing students, cultural programs etc. The students are entrusted to organise such events under the supervision of the faculties. Various days are also celebrated by the student, like netaji subhash bose jayanti, bhagat singh jayanti etc. The students celebrate janmastami and organise dahi handi completely on their own. The college students also have a band of music, who perform in independence day and republic day celebration which is highly appreciated by everyone. Anand mela is organised every year, where students participate with full enthusiasm and many of them participate as organiser. This helps to develop leadership skill among them. Students representation is also reflected in the IQAC committee and in that way the students are involved in decision making activity.

File Description	Documents
Paste link for additional information	https://gkhca.in/administrator/nss_details.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college have a alumni association whose meeting is held every year mosting on the day of annual function. There is a whatsapp account where the passing out students are encouraged to join and news related to colleges are also shared in that group. The students also share their professional achievement through that and many information about the alumni are collected through this platform. The alumni are invited through Whatsapp. During that function those are asked about their suggestion and share their experiences. They are also asked to motivate the current students and contribute as per wish in the alumni fund. The fund is kept in the accounts and will be spent for students welfare. The alumni also donate their used books to the library.

File Description	Documents
Paste link for additional information	http://gkhca.in/meetings_detail.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of this institution is reflective of and is in tune with the vision and mission of our college. To realize the desired vision and mission we have created a transparent and interactive academic ecosystem. Interaction between students and teachers are always encouraged by faculties and subject teachers. Maintaining higher quality in teaching- learning process is always kept in mind.

We have opened several new courses after the first NAAC cycle following the guide lines of the NAAC committee to enhance the academic profile of our institute and to provide additional higher learning options to the students. In addition to this we are organizing programmes and workshops for students which can help in their professional and career building. Regular internal examinations help students perform better in the examination because examination is the ultimate method of personal growth. The governance of the institution is reflective in the internal administration also. Office of the principal is transparent and open to students. Any student can approach to the principal any time.

File Description	Documents
Paste link for additional information	http://gkhca.in/vision.php , http://gkhca.in/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college follows the principle of decentralization and participatory management. Involvement of students in academic, cultural and other extracurricular activities enhances their leadership quality also. Different committees are formed in our organization to ensure the proper and transparent functioning of the college in the aspects like purchasing committee, audit committee, student counseling committee, harassment redressal committee, anti-ragging committee, red cross society,

career counseling cell, etc

At the onset of new session, the principal called for the staff council meeting for the smooth administrative functioning as well as academic and extracurricular activities in a decentralized manner.

New ideas of the students are always welcome in this college. NSS and Red Cross wing of the college also ensure active participation of the students. Students or their representatives are always taken care of regarding their suggestions or ideas for the betterment of students. In fact the administration wants the students of this college to become proactive and participative in managing different aspect of the college. Several committees have been formed where different faculties participate directly to manage various academic and administrative functions.

File Description	Documents
Paste link for additional information	https://gkhca.in/nss.php , https://gkhca.in/redcross.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

An institute needs to have a perspective plan with a vision of growth. It needs a futuristic visualization and a team-work for its execution. Hence collective work for the betterment of the college in coming years is highly desirable. Our strategic perspective plan includes different aspects of the institution, viz., starting new courses, growth in admission, human resource development, modernization of lab and IT facilities and enriching the library, providing better sports facilities and encouraging the students to performing well in various competition organised in and outside the institution, providing better ICT and physical infrastructure, up gradation of laboratory instrumentation, research and development, continuous examination and evaluation, innovative and attractive teaching-learning, curriculum development etc.

Being a government college we work in a framework set by the government with its prescribed norms and procedure. We have to follow several monetary regulations of the government. Again, our

limitation of being situated in the rural area is also important. Research and development at UG level is our constraint. However, with the opening of M.Sc. in botany and chemistry, change may appear in the coming year.

We are also planning to work on placement of student either ourselves or in collaboration with those institute we are having MOU in this regard.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gkhca.in/administrator/ssrbox/4ef170c0f204a9baf58a8d76e7b4d969.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution continuously works for the effective and efficient functioning through its administrative set up and policies. Being a government organization we follow the appointment norms and service rules and different procedures decided by the state government. All sort of appointment is the exclusive right of the state government. The service rules are also decided by the state government. Similarly all official procedures are followed as per official norms.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/0a292ee8d1f60fb8033828b80a248692.pdf
Link to Organogram of the institution webpage	https://gkhca.in/organa.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare measures are practiced for both the teaching and non teaching staffs including food grain advance and festival advance to the class III employees and class IV employees, distribution of uniform to the class IV employees, medical reimbursement and GPF advance to all staffs. The child care leave to female staff members is also granted as per need according to the state government norms.

File Description	Documents
Paste link for additional information	https://gkhca.in/administrator/ssrbox/a6f3df0ade858b94897cab08c8463964.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There exists an annual appraisal system called confidential report(CR) which is framed by the authority of the Higher Education Department. It is uniform for all teaching staff of all the colleges of Chhattisgarh state. The same system is applicable to other non-teaching staff but the Confidential Report form for sports officers, librarian, and office staff are different according to their service conditions and criterion. In the special case of specific achievement appreciation by the principal is done. So there exists an institutional performance appraisal system for its teaching and non- teaching staffs.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/b4fd30b3dad8aedca22acba252eef548.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency internal and external audit is an important aspect of any institution.Both the internal and external financial audit is done from time to time. Internal audit includes the utilization of funds generated by the Jan Bhagidari Samiti and also by self financing scheme. Audit is done by a certified

chartered accountant. Regarding the funds received from internal agencies there is a mechanism of departmental audit which is done from time to time by the department of Higher Education itself and also by the officials of Accountant General (AG) Office of Chhattisgarh. But it is not done every year. External and internal audit of the funds generated by self finance and Jan Bhagidari is done regularly. External audit is done by CA whereas internal audit is done by a committee consisting of college staff. Objection is rectified by the college administration. Cross checking of fee receipts is also a part of internal audit which is done by a committee of faculties constituted by the principal of the college. All construction work is done by the public works department and the college administration is not at all involved in it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college gets its fund from higher education department of the state government. We had not received any fund from UGC for the last few years. Funds from RUSA are also being awaited. So our simple strategy to mobilize the fund is to demand the fund from the government and generate it internally. Some revenue is generated

from the Janbhagidari Samiti fees which we get from the enrolment of the students in the college. Every regular and private student pays it.

We also mobilize the fund through self financing scheme for courses like DCA, PGDCA and BCA. For the efficient and optimal utilization of the fund, the department heads are asked about their requirements at the beginning of the new session as a pre pondered step. As per the need of various departments and the availability of fund, the strategy is chalked out for the fund allocation. As per the need and availability of funds and suggestion of teachers the library uses to purchase books. Similarly chemicals and equipment are also purchased by inviting bids and quotations. All purchases are approved by a purchase committee formed by the principal.

File Description	Documents
Paste link for additional information	http://gkhca.in/jan.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following are the contributions of IQAC for institutionalizing the quality assurance strategies: (a) New courses viz. M.Sc. Chemistry, M.A. Sociology and M.A. Geography are started from this year; (b) National level seminar on 'millet' has been organised by the Commerce Department this year in which participants from several colleges of Chhattisgarh and other state have presented their work.; (c) creativity among the students were boosted by organizing several competitions like poster making competition, rangoli making, speech and extempore competitions etc; (d) various workshops and seminars on different subjects were organized on the digital platform by various departments: including Department of Commerce, political Science, NSS, English and Career Counselling etc.; (e) in the last academic session two Value Added Course were initiated by Science and Commerce department.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/banner/43c61654309fcb4ff03804983a54e457.jpg
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching- learning process and learning outcomes regularly through IQAC set up. We follow a well structured syllabus. Teaching methodologies of operations are fixed as well as flexible. The result of the learning outcome is analyzed annually for all programmes and courses. The progression of the students is recorded and analyzed by the subject teachers. We follow an academic calendar and continuous assessment system to efficiently conduct the teaching-learning process. IQAC keeps a vigil on it and monitors it regularly. This year classes were held normally, Student's progression was assessed through assignments and various activities. All the concerned subject teachers maintained the performance records regularly.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/2ff117bbc23bbab10ce1d64956542c36.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gkhca.in/administrator/ssrbox/7982c4198fd9402dd7aa0ea6d3666779.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is rich in female human resources. The number of female students enrolled in our college is in greater number than the male students. In fact, the number of female students always exceeds the male students. Out of thirty teaching faculties, twenty are female teaching staff. To promote the gender equity several programmes are being organized in the college including literary and other activities. During the NSS camp one day Karate training was provided to the NSS cadate and host schools female students for the self defence. Women's cell is also constituted in our college through which various women's welfare programmes are organized. The college does not have a regular childcare facility, but it allows bringing the kids whenever they need special care. Gender equality is always promoted in the literary, cultural, sport and other acivitiesof our college.

File Description	Documents
Annual gender sensitization action plan	https://gkhca.in/administrator/ssrbox/8000868e2f11dea458dca98038675585.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gkhca.in/administrator/staffpic/c04cd7d4fe04dcabf0c29d9edf5cb2de.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To keep the environment green and sustainable proper waste management must be promoted and followed. For the management of solid waste we follow certain norms and activities:

- 1. The bio-degradable waste is utilized in the formation of compost in a pit.**
- 2. Paper waste is collected from the campus for recycling.**
- 3. The institution does not have remarkable amount of electronic waste till now. The government has clear guidelines to abandon its use and manage e- waste as per the guidelines. As per the government policy, decisions are taken to stop its use and sell it to the people who collect such waste and recycle them. However, such situation has not arisen hitherto.**
- 4. The laboratories of our institute avoid the use of hazardous chemicals which are unsafe for human health and the environment. Even if the hazardous waste is created, it is disposed of safely as per the norm.**
- 5. There is no emission of radioactive waste in our institute.**
- 6. No bio-medical waste is generated in our institute.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in rural backdrop consisting of almost

homogeneous mass and a common socio- cultural history of harmony. Our institution provides an inclusive environment of tolerance and harmony among its staffs and students. In general, almost all students speak Hindi and Chhattisgarhi dialect as a lingua franca and so there is linguistic unity in this college. Again, this area represents distinct unity in displaying cultural plurality. Almost all students and staffs belong to this region and as a result all follow the same culture. However, a few staffs and students are from different area of this country but they also show same cultural affinity as a whole. So there is greater harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

There is provision of scholarship by central and state government for students from financially weaker section and students belonging to SC, ST and OBC category.

There are programmes also organized by us to promote social equality and inclusiveness by NSS and social science department like run for unity, celebration of world tribe day, hareli festival, dahi handi festival etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Almost all the students of our college belong to more or less similar economic and social background. Understanding the need of sensitizing the students of this college on constitutional and human values, citizen's rights as well as their duties and responsibilities, the institution inspires and counsels them to follow the constitutional guidelines and maintain national brotherhood. We observe the constitution day and human rights day to inculcate these emotions among them. Our institution cherishes to spread these values among the students as they are to become responsible citizens of India.

Students are also made aware about the importance of casting votes in the nation's building process. For this purpose several

activities are being organised under (Systematic Voter's Education and Electoral Participation) SWEEP program. Camps are being organised for the registration of new voters so that they can take part in the electoral process and become responsible citizens of the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	https://www.gkhca.in/sweep.php
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

C. Any 2 of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college regularly organizes commemorative days and organizes events remembering the contribution of great Indian personalities and in building the national ethos, emotions and cultural as well

as national unity. In this session also such days were celebrated in our college. We organized Martyr's Day, Bhagat Singh Jayanti, Khudi Ram Bose Jayanti, Teacher's day on S. Radhakrishnan Jayanti, National Unity day on Ballabh Bhai Patel's Jayanti, Sadbhavana Divas etc. We also remember our visionary leaders on Constitution Day, Independence Day and Republic Day. The college also remembers legends like Maithilisharan Gupta, Makhanlal Chaturvedi, Sumitra Nandan Pant, Munshi Premchand from the field of Hindi literature.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices I

Title of the practice: Environmental conservation programs

Objectives of the practice:

- To create awareness about sustainable development and environmental conservation.

The Context:

Environmental pollution is a big problem faced by today's world. Creating awareness about environmental issues among students and involving them in environmental conservation activities is certainly a good practice towards combating environmental challenges.

The Practice: Different environmental conservation activities are being organized by various departments of the college.

Evidence of success:

I. Celebration of Plastic Bag Free Day

II. Plantation activities:

III. Collaborative program with Chhattisgarh Environmental Conservation board on Environmental awareness:

Problem encountered and resource required:

- Lack of interest among students in taking part in such programs. Strong motivation is required.

• Best Practices II

Title of the practice: Organization of health camps and health promotional activities

Objectives of the practice: Following are the objectives of this practice:

- Organize different type of health checkup camps
- Create awareness about importance of good health among students
- The context: The college is playing its guardianship to students in terms of organizing such health checkup and health promotional activities.

The Practice: The practice involves organization of Sick cell checkup camp, Blood Donation camp, Eye checkup camp, general health checkup camp, vaccination camp etc.

Evidence of success:

- Eye checkup camp on 12.10.23 (session 2023-24)
- Sanitary pad distribution on 25.11.23 (session 2023-24)

• Problem encountered and resources required:

- Social stigma and hesitation and fear among students in

taking part in such check-up camp.

File Description	Documents
Best practices in the Institutional website	http://gkhca.in/download.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The number of female students is more in comparison to the male students in our college. We provide safe and secure environment to them for study. We have Sexual Harassment and Redressal cell for them for any such problem.

Several activities are conducted for their promotion and overall development. Women's cell has been constituted in the institute. Several programmes are organized under the cell.

Program related to their role in nation building under SWEEP program is organised to make them aware about importance of casting votes.

Programmes related to health and hygiene, cyber security, human rights awareness and entrepreneurial development are being conducted for the overall development of female students.\

Girl students are promoted to take part in extra curricular activities like sports, fine arts dancing and other cultural and literary activities.

Program on self defence for girl student was organised in the NSS camp in which college NSS girl cadet and the host schools girl students were given Judo Karate training.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our college is affiliated institution, so we need to follow the curriculum designed by the university. The university provides the academic calendar for the session at the start of the session. A meeting is called and all the faculties are briefed about the instruction given by the university. The academic calendar covers all curricular, co-curricular and extra-curricular activities for effective implementation of the curriculum. The time table committee prepares the timetable as per the workload for the academic session. Unit tests are conducted after completion of every unit by the faculties. The teaching diary is prepared by all the faculties and those are checked by the Principal every month. The students are given projects and assignments by the faculties as per the requirement of the syllabus. Guest lectures are organised regularly. ICT is used by the faculties for making the lectures interesting and effective. The departments organise study tours, industrial visits for giving exposure to the students. Remedial classes are conducted for the slow learners. Extra books are issued to the bright students. Mentor-Mentee scheme is implemented and the teachers make themselves available always whenever the students need any assistance or counselling.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gkhca.in/curricular.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains At the beginning of the session, the calendar is circulated to all the concerned people like faculties, students, non-teaching staff etc. Cultural and

sports activities are also specified in the academic calendar which are implemented religiously. All academic and cultural activities are carried out as per a fixed timeline. As per the university's academic calendar, the faculties need to take a minimum of 180 working days in a session. PG courses and the diploma courses follow semester system. The academic calendar is different for them and the time table for them is designed accordingly. The extra curricular like sports and NSS activities are also planned in the academic calendar and followed by the institution. PG classes follow the semester system. Different non-curricular activities are carried out till the month of December. Dates of internal and external examinations have also been earmarked by the University and so, as a matter of fact, the college has to follow the academic calendar of the University. Continuous internal examination(CIE) is a part of the academic calendar. All practical, theory examinations and viva voce are conducted accordingly. A list of national, state, and local holidays is also adhered to by us.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gkhca.in/administrator/ssrbox/5860e7098e205e9d1c7476d60e34fe7e.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is designed by the university covers topics like professional ethics, gender, human values, environment and sustainability in the syllabus. The first year students have one paper on environmental science which they have to study compulsorily. The faculties also understand that need to integrate these issues in their teaching learning process and address these topics also along with their syllabus. Various activities and competitions are executed for the students on such issues to make them aware and understand the need of a positive approach in part of them for wonderful environment around. The competitions like debate, poster making, rangoli making are organised on such topics for brainstorming of the students. Some of such topics are earmarked in the courses of political science, sociology, geography and in the compulsory foundation courses of English language and Hindi language at the graduation level of all streams. Cross cutting issues like gender equality and respect, human values, human rights, protection of environment and sustainable development etc. are taught in different class. The students of all streams at the graduation level read environmental studies compulsorily. The students of geography read environmental issue and sustainable development exclusively. Similarly the students of economics and sociology study topics on gender based socio- economic issues.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year**7**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships**1449**

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://gkhca.in/administrator/ssrbox/0bbbd1a4541ba3b010e125a917df739e.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://gkhca.in/administrator/ssrbox/7c97e0f5952b00809f4fda3172d5ce47.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2090

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2029

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The faculties identify the academic level of students based on their performance in the class, tests and their personality. The advanced learners are encouraged to play the role of mentor for the students who are slow. The fast learners are challenged by encouraging them to organise various activities like welcome, farewell, annual function completely on their own with supervision of the faculties. This also boosts their confidence. Various competitions are organised in house as well they are taken to other institutions also for participating in various competitions and activities. The faculties make them assessable to the students both to advance as well as slow learners. The students who are good in academics are encouraged to prepare for the competitive examinations. The slow learners are also assisted by providing important questions, notes, extra classes, so that they can pass the examination without much struggle. The class tests are taken in such way, that it helps them for the final examination. The advanced learners are given extra books when they need for their studies. The students who lack in confidence are encouraged in sports as well as various activities organised by NSS, so that they may gain their confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2090	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In our institution, various academic activities are performed where students take the lead. The students are encouraged to organise programs on their own with the supervision of faculties like in Fresher's, Farewell, cultural programs like dahi handi, Anand mela, annual function etc. Here they learn to chalk out the plan, learn budgeting, inviting guest, anchoring and performing in various cultural activities. The students learn in the laboratories by performing experiments in courses like physics, chemistry, biology, computers, geography etc. The students are given projects where they are given different topics, which leads to stimulate their creativity and they learn to do surveys, derive conclusions from it. They also learn to follow a pre- determined guideline to present their finding in the form of a project report. The students are encouraged to decorate their class rooms by using their creativity and they enjoy the process thoroughly as well as build their confidence. The students make charts, posters related to their subjects and paste those on the wall. The students are taken out for field trips in departmental level and the arrangement is mostly done by the students with the supervision of the faculties. This helps them to develop leadership quality.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	http://gkhca.in/curricular.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college provides ICT facility for the faculties to use as a tool for teaching-learning. Smart board is made available in class rooms. Projectors are installed in some class rooms. Many faculties use PPT for their class room teaching. Students are encouraged to give their presentation using power point. Some

faculties use Google classroom for sharing notes and submit assignments. Some faculties have prepared YouTube videos and they share it among their students for understanding the basic concept well. Instagram is also used by some faculties on sharing practical demonstrations also. Educational videos and movies are shown to the students as a add on to the teaching. The faculties from PG department encourage their students to go through the the study materials available over E-PGPathshala.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

190

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is done as per the guidelines issued by the university at the initiation of the session. The students are well communicated about the process at the start of the session through induction program. The students are evaluated based on their class tests, attendance, participation in class room activities, extracurricular activities, field trips, presentations etc. The students are well informed about the time table of the tests through the whatsapp group and they are also informed about the activities conducted in classrooms for their active participation. The class tests result is conveyed to the students and the question paper is also discussed. The students are shown their answer sheets in the class rooms to understand their performance and how to improve their performance are also conveyed. The frequency of class test is twice in the year, which also keeps the students involved in their studies. Overall the internal assessment is tried to be transparent as much as possible. Whenever the students have doubts regarding internal assessment, redressal committee is formed. There is rarely any complaint as such, so it can be said the internal assessment process is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal examination is conducted as per the university guideline. After evaluating the answer sheets, the faculties convey the results to the students. The answer sheets are given as well and if there is any disagreement or grievance regarding the correction and allocation of marks, the concerned teacher looks into the matter. The grievances are resolved within one week time. Mostly the issue are resolved by the faculties in the class rooms. The institution has a committee for addressing the grievances. This committee take any kind of grievances of the students. But in our institution rarely any such complaints goes to the grievance redressal committee , as all such issues are resolved by the teachers in the class rooms as well.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As it is a new concept like programme and course outcome, even the teachers are not well aware about the objective behind these processes. So they need to be informed well so that they can do justice to the processes chalked out by the institution. They are also made involved to prepare the program and course outcome; so that they will get acquainted it very well. The plan are made available on the website and the students are informed by the faculties and what they can achieve by doing their chosen program and courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of the programme and course outcome is evaluated by the institution regularly. The result of all the courses and programs are analysed at the end of the session. After the completion of the course and programme, the progression of the student is recorded and maintained. Till recently this Institute was a UG-level institute, and as a result, several students used to go to other college to peruse their PG degree. But gradually several new PG courses were started in this college and now students progression can be measured easily now. A few students appear for different competitive examinations. Some of our students got selected in the private and government sector job. Such records are also kept with us.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gkhca.in/administrator/ssrbox/ee3277410b98c1ec57212fe38a59f9a0.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute has a welcoming approach to the faculties who wants to do some innovative work which will benefit the students as well as the organisation. The faculties are motivated to organise seminars, workshops in their area. Every year the science department organise science exhibition where students make both working as well as non-working models. The faculties help them with their guidance. Experiments are done by the science department other than the experiment specified in the syllabus. The students are motivated to use innovative approach to submit their assignment. The Botany Department use diversified approach in submitting the herbarium which definitely stimulate the creativity of students. The Commerce Department organise Anand Mela every year, so that the students learn to plan and execute something to earn something. This boost their creativity and the students use very innovative approach to attract others to their stalls. The students are given freedom to organise various events and they are encouraged to do something unique and different which also helps the students become innovative in their approach. The annual function also give opportunity to be innovative and perform something unique every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year****0**

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****10**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****15**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out regularly by the NSS unit of the college for different social issues like awareness about human rights, hygiene, environmental up gradation, gender issue, female education, etc. Awareness about health-related issues is also spread by the students in the neighboring community of the college. Such activities included the organization of test camps for Sickle Cell anemia, eye check-ups, blood donation camps, etc. NSS camp was organized in Sakri village where the volunteers performed several extension activities and sensitized people for cleanliness, health and hygiene. Various activities like Karate workshop for the girls of the village, health and hygiene of the women, cancer awareness by Dr Ojha from Balco hospital and many more activities were organised during the camp for the people of the village.

File Description	Documents
Paste link for additional information	http://gkhca.in/nss.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

43

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

750

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Being a government funded institution the infrastructure and physical facility is never sufficient and the principal of the institution tries to provide as much facility as possible to the students and faculties to provide a learning environment. Recently four new class rooms are being constructed by the government grant. This really helped. The head of the institution regularly ask for addition in infrastructure to the Govt of Chhattisgarh through Higher Education department. The college runs in two shifts to utilise the infrastructure optimally. There are 19classrooms and 8laboratory in this session. With the addition of three class rooms the total class rooms will be 18 which will help in smooth running of classes.

There are two smart boards and five multimedia projectors and screens to display PPT and online presentation. There are mobile stands also which help the faculties during online teaching. There are separate laboratories for Chemistry, Botany, Zoology, Physics, and Geography. There are sufficient computers in our institute for B.Sc. Computer Science, BBA, DCA, and PGDCA students. Two different computer labs are there. In addition to this, the library also has computers with internet so that students can search journals, books, and lessons of their interest and relevant topics. Printer and photocopier is also available in the library as well as the office which can be utilised by the faculties for teaching and learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gkhca.in/infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As an institution, our college is always keen on the overall development of the students by providing them cultural, sports, and other extracurricular facilities apart from the regular teaching-

learning practices. There is a permanent stage built in the central place of the college building where students display their different cultural activities with great passion and enthusiasm. There is a seminar hall also for conducting indoor cultural events. This r In addition to this, we have portable mike and sound system and an electronic podium equipped with a sound system for organizing such activities without any external borrowing or support. We have a separate sports room also with many facilities for indoor and outdoor sports events. Under the indoor games table tennis, chess, carom, etc. are available for enthusiastic students. A synthetic mat for conducting kabaddi is also available in our college which is a rare facility available in a college. We have huge and walled playground in our college for conducting outdoor sports events like kho-kho, volleyball, badminton, ball badminton, football, cricket, and other track and field events. The institution run a PG Diploma course on Yoga and the yoga faculty takes sessions for the students for overall holistic development. The students

are taken out for inter-college, university and state level competition and they are given track suits, shoes and their expanses during the game are carried out by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gkhca.in/administrator/ssrbox/7ae8fa68766bbb59d83ad609422e3097.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gkhca.in/administrator/infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

225689

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The institution's library is automated by using Library management software named KOHA. This software is used for circulation of books in the library and generating reports.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****11330.00**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****120**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Our institution understands that a good IT infrastructure is the backbone of any organisation and it is a symbol that the organisation is going well. The institution have computers for teaching-learning purpose as well as office purpose. We have internet connection from BSNL and have wifi facility too. The institution have self financing courses like BCA, DCA and PGDCA which are oriented to computer application generate funds and that fund is used for purchasing computers and computer laboratories (Two) are developed using that fund. The computers in the laboratory are connected using LAN and internet can be accesses in these systems. Office, Principal office and library is connected by LAN and all other faculties who does not have LAN connection, use Wifi for internet access.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gkhca.in/geo.php

4.3.2 - Number of Computers**54**

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
225689	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
For the maintenance and utilization of physical, academic and support facilities the principal, official staffs and concerned technicians are always vigilant. Apart of the regular class four employees extra cleanliness staffs are recruited from the janbhagidari fund for proper maintenance of cleanliness, hygiene of the institution. The office staff is assigned in various duties for the maintenance of the campus, its cleanliness, and sanitation. They also look after the condition and functionality of academic facilities like laboratory equipments, water coolers, computers, and other gadgets. For repairing or replacement of equipment, it is addressed immediately. Faculties in charge discuss the arising problems	

related to equipment, shortage of chemical, stationery, etc. with the principal. Faculties and staff of Computer Science and have been assigned duty of maintaining computers, their formatting, installation and up gradation of software, cleanliness of computers, etc. The office is responsible for the procurement of articles. Budget is assigned for the articles required for maintenance of the infrastructure and facility and where ever it is required budget is spent. The teaching aids are issued through the office and a register is there where the user need to sign, so that the articles are not misused.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1499

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**0**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	http://gkhca.in/administrator/ssrbox/a5b06b1c45792e5a7045e2534ffef652.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**206****5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year****206**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

172

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution does not conduct any election which was a regular practice previously, as it is being restricted by the university. But students need some platform to show their capability, so the post graduate departments like Pol. Sc, Sociology, Geography, Botany, Chemistry have councils where the topper students are assigned the designation like president, vice president, secretary etc. The students handle various activities which comes under administrative, curricular and extracurricular like conducting seminars, field trips, freshers meet and farewell to the outgoing students, cultural programs etc. The students are entrusted to organise such events under the supervision of the faculties. Various days are also celebrated by the student, like netaji subhash bose jayanti, bhagat singh jayanti etc. The students celebrate janmastami and organise dahi handi completely on their own. The college students also have a band of music, who perform in independence day and republic day celebration which is highly appreciated by everyone. Anand mela is organised every year, where students participate with full enthusiasm and many of them participate as organiser. This helps to develop leadership skill among them. Students representation is also reflected in

the IQAC committee and in that way the students are involved in decision making activity.

File Description	Documents
Paste link for additional information	https://gkhca.in/administrator/nss_details.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college have a alumni association whose meeting is held every year mosting on the day of annual function. There is a whatsapp account where the passing out students are encouraged to join and news related to colleges are also shared in that group. The students also share their professional achievement through that and many information about the alumni are collected through this platform. The alumni are invited through Whatsapp. During that function those are asked about their suggestion and share their experiences. They are also asked to motivate the current students and contribute as per wish in the alumni fund. The fund is kept in the accounts and will be spent

for students welfare. The alumni also donate their used books to the library.

File Description	Documents
Paste link for additional information	http://gkhca.in/meetings_detail.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of this institution is reflective of and is in tune with the vision and mission of our college. To realize the desired vision and mission we have created a transparent and interactive academic ecosystem. Interaction between students and teachers are always encouraged by faculties and subject teachers. Maintaining higher quality in teaching- learning process is always kept in mind.

We have opened several new courses after the first NAAC cycle following the guide lines of the NAAC committee to enhance the academic profile of our institute and to provide additional higher learning options to the students. In addition to this we are organizing programmes and workshops for students which can help in their professional and career building. Regular internal examinations help students perform better in the examination because examination is the ultimate method of personal growth. The governance of the institution is reflective in the internal administration also. Office of the principal is transparent and open to students. Any student can approach to the principal any time.

File Description	Documents
Paste link for additional information	http://gkhca.in/vision.php , http://gkhca.in/mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college follows the principle of decentralization and participatory management. Involvement of students in academic, cultural and other extracurricular activities enhances their leadership quality also. Different committees are formed in our organization to ensure the proper and transparent functioning of the college in the aspects like purchasing committee, audit committee, student counseling committee, harassment redressal committee, anti-ragging committee, red cross society, career counseling cell, etc

At the onset of new session, the principal called for the staff council meeting for the smooth administrative functioning as well as academic and extracurricular activities in a decentralized manner.

New ideas of the students are always welcome in this college. NSS and Red Cross wing of the college also ensure active participation of the students. Students or their representatives are always taken care of regarding their suggestions or ideas for the betterment of students. In fact the administration wants the students of this college to become proactive and participative in managing different aspect of the college. Several committees have been formed where different faculties participate directly to manage various academic and administrative functions.

File Description	Documents
Paste link for additional information	https://gkhca.in/nss.php , https://gkhca.in/redcross.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

An institute needs to have a perspective plan with a vision of growth. It needs a futuristic visualization and a team-work for its execution. Hence collective work for the betterment of the college in coming years is highly desirable. Our strategic perspective plan includes different aspects of the institution, viz., starting new courses, growth in admission, human resource development, modernization of lab and IT facilities and enriching the library, providing better sports facilities and encouraging the students to performing well in various competition organised in and outside the institution, providing better ICT and physical infrastructure, up gradation of laboratory instrumentation, research and development, continuous examination and evaluation, innovative and attractive teaching-learning, curriculum development etc.

Being a government college we work in a framework set by the government with its prescribed norms and procedure. We have to follow several monetary regulations of the government. Again, our limitation of being situated in the rural area is also important. Research and development at UG level is our constraint. However, with the opening of M.Sc. in botany and chemistry, change may appear in the coming year.

We are also planning to work on placement of student either ourselves or in collaboration with those institute we are having MOU in this regard.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gkhca.in/administrator/ssrbox/4ef170c0f204a9baf58a8d76e7b4d969.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution continuously works for the effective and efficient functioning through its administrative set up and

policies. Being a government organization we follow the appointment norms and service rules and different procedures decided by the state government. All sort of appointment is the exclusive right of the state government. The service rules are also decided by the state government. Similarly all official procedures are followed as per official norms.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/0a292ee8d1f60fb8033828b80a248692.pdf
Link to Organogram of the institution webpage	https://gkhca.in/organa.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Several welfare measures are practiced for both the teaching and non teaching staffs including food grain advance and festival advance to the class III employees and class IV employees, distribution of uniform to the class IV employees, medical reimbursement and GPF advance to all staffs. The child care leave to female staff members is also granted as per need according to the state government norms.

File Description	Documents
Paste link for additional information	https://gkhca.in/administrator/ssrbox/a6f3df0ade858b94897cab08c8463964.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There exists an annual appraisal system called confidential report(CR) which is framed by the authority of the Higher Education Department. It is uniform for all teaching staff of

all the colleges of Chhattisgarh state. The same system is applicable to other non-teaching staff but the Confidential Report form for sports officers, librarian, and office staff are different according to their service conditions and criterion. In the special case of specific achievement appreciation by the principal is done. So there exists an institutional performance appraisal system for its teaching and non-teaching staffs.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/b4fd30b3dad8aedca22acba252eef548.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency internal and external audit is an important aspect of any institution. Both the internal and external financial audit is done from time to time. Internal audit includes the utilization of funds generated by the Jan Bhagidari Samiti and also by self financing scheme. Audit is done by a certified chartered accountant. Regarding the funds received from internal agencies there is a mechanism of departmental audit which is done from time to time by the department of Higher Education itself and also by the officials of Accountant General (AG) Office of Chhattisgarh. But it is not done every year. External and internal audit of the funds generated by self finance and Jan Bhagidari is done regularly. External audit is done by CA whereas internal audit is done by a committee consisting of college staff. Objection is rectified by the college administration. Cross checking of fee receipts is also a part of internal audit which is done by a committee of faculties constituted by the principal of the college. All construction work is done by the public works department and the college administration is not at all involved in it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our college gets its fund from higher education department of the state government. We had not received any fund from UGC for the last few years. Funds from RUSA are also being awaited. So our simple strategy to mobilize the fund is to demand the fund from the government and generate it internally. Some revenue is generated from the Janbhagidari Samiti fees which we get from the enrolment of the students in the college. Every regular and private student pays it.

We also mobilize the fund through self financing scheme for courses like DCA, PGDCA and BCA. For the efficient and optimal utilization of the fund, the department heads are asked about their requirements at the beginning of the new session as a pre pondered step. As per the need of various departments and the availability of fund, the strategy is chalked out for the fund allocation. As per the need and availability of funds and suggestion of teachers the library uses to purchase books. Similarly chemicals and equipment are also purchased by inviting bids and quotations. All purchases are approved by a

purchase committee formed by the principal.

File Description	Documents
Paste link for additional information	http://gkhca.in/jan.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Following are the contributions of IQAC for institutionalizing the quality assurance strategies: (a) New courses viz. M.Sc. Chemistry, M.A. Sociology and M.A. Geography are started from this year; (b) National level seminar on 'millet' has been organised by the Commerce Department this year in which participants from several colleges of Chhattisgarh and other state have presented their work.; (c) creativity among the students were boosted by organizing several competitions like poster making competition, rangoli making, speech and extempore competitions etc; (d) various workshops and seminars on different subjects were organized on the digital platform by various departments: including Department of Commerce, political Science, NSS, English and Career Counselling etc.; (e) in the last academic session two Value Added Course were initiated by Science and Commerce department.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/banner/43c61654309fcb4ff03804983a54e457.jpg
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching- learning process and learning outcomes regularly through IQAC set up. We follow a well structured syllabus. Teaching methodologies of operations are fixed as well as flexible. The result of the learning outcome is analyzed annually for all programmes and courses.

The progression of the students is recorded and analyzed by the subject teachers. We follow an academic calendar and continuous assessment system to efficiently conduct the teaching-learning process. IQAC keeps a vigil on it and monitors it regularly. This year classes were held normally, Student's progression was assessed through assignments and various activities. All the concerned subject teachers maintained the performance records regularly.

File Description	Documents
Paste link for additional information	http://gkhca.in/administrator/ssrbox/2ff117bbc23bbab10ce1d64956542c36.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gkhca.in/administrator/ssrbox/7982c4198fd9402dd7aa0ea6d3666779.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institute is rich in female human resources. The number of female students enrolled in our college is in greater number than the male students. In fact, the number of female students always exceeds the male students. Out of thirty teaching faculties, twenty are female teaching staff. To promote the gender equity several programmes are being organized in the college including literary and other activities. During the NSS camp one day Karate training was provided to the NSS cadate and host schools female students for the self defence. Women's cell is also constituted in our college through which various women's welfare programmes are organized. The college does not have a regular childcare facility, but it allows bringing the kids whenever they need special care. Gender equality is always promoted in the literary, cultural, sport and other acivitiesof our college.

File Description	Documents
Annual gender sensitization action plan	https://gkhca.in/administrator/ssrbox/8000868e2f11dea458dca98038675585.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gkhca.in/administrator/staffpic/c04cd7d4fe04dcabf0c29d9edf5cb2de.jpeg

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

To keep the environment green and sustainable proper waste management must be promoted and followed. For the management of solid waste we follow certain norms and activities:

1. The bio-degradable waste is utilized in the formation of compost in a pit.
2. Paper waste is collected from the campus for recycling.
3. The institution does not have remarkable amount of electronic waste till now. The government has clear guidelines to abandon its use and manage e- waste as per the guidelines. As per the government policy, decisions are taken to stop its use and sell it to the people who collect such waste and recycle them. However, such situation has not arisen hitherto.
4. The laboratories of our institute avoid the use of hazardous chemicals which are unsafe for human health and the environment. Even if the hazardous waste is created, it is disposed of safely as per the norm.
5. There is no emission of radioactive waste in our institute.
6. No bio-medical waste is generated in our institute.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in rural backdrop consisting of almost homogeneous mass and a common socio- cultural history of harmony. Our institution provides an inclusive environment of tolerance and harmony among its staffs and students. In

general, almost all students speak Hindi and Chhattisgarhi dialect as a lingua franca and so there is linguistic unity in this college. Again, this area represents distinct unity in displaying cultural plurality. Almost all students and staffs belong to this region and as a result all follow the same culture. However, a few staffs and students are from different area of this country but they also show same cultural affinity as a whole. So there is greater harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.

There is provision of scholarship by central and state government for students from financially weaker section and students belonging to SC, ST and OBC category.

There are programmes also organized by us to promote social equality and inclusiveness by NSS and social science department like run for unity, celebration of world tribe day, hareli festival, dahi handi festival etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Almost all the students of our college belong to more or less similar economic and social background. Understanding the need of sensitizing the students of this college on constitutional and human values, citizen's rights as well as their duties and responsibilities, the institution inspires and counsels them to follow the constitutional guidelines and maintain national brotherhood. We observe the constitution day and human rights day to inculcate these emotions among them. Our institution cherishes to spread these values among the students as they are to become responsible citizens of India.

Students are also made aware about the importance of casting votes in the nation building process. For this purpose several activities are being organised under (Systematic Voter's Education and Electoral Participation) SWEEP program. Camps are

being organised for the registration of new voters so that they can take part in the electoral process and become responsible citizen of the society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gkhca.in/sweep.php
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college regularly organizes commemorative days and organizes events remembering the contribution of great Indian personalities and in building the national ethos, emotions and cultural as well as national unity. In this session also such

days were celebrated in our college. We organized Martyr's Day, Bhagat Singh Jayanti, Khudi Ram Bose Jayanti, Teacher's day on S. Radhakrishnan Jayanti, National Unity day on Ballabh Bhai Patel's Jayanti, Sadbhavna Divas etc. We also remember our visionary leaders on Constitution Day, Independence Day and Republic Day. The college also remembers legends like Maithilisharan Gupta, Makhanlal Chaturvedi, Sumitra Nandan Pant, Munshi Premchand from the field of Hindi literature.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices I

Title of the practice: Environmental conservation programs

Objectives of the practice:

- To create awareness about sustainable development and environmental conservation.

The Context:

Environmental pollution is a big problem faced by today's world. Creating awareness about environmental issues among students and involving them in environmental conservation activities is certainly a good practice towards combating environmental challenges.

The Practice: Different environmental conservation activities are being organized by various departments of the college.

Evidence of success:

I. Celebration of Plastic Bag Free Day

II. Plantation activities:

III. Collaborative program with Chhattisgarh Environmental Conservation board on Environmental awareness:

Problem encountered and resource required:

- Lack of interest among students in taking part in such programs. Strong motivation is required.

Best Practices II

Title of the practice: Organization of health camps and health promotional activities

Objectives of the practice: Following are the objectives of this practice:

- Organize different type of health checkup camps
 - Create awareness about importance of good health among students
-
- **The context:** The college is playing its guardianship to students in terms of organizing such health checkup and health promotional activities.

The Practice: The practice involves organization of Sickle cell checkup camp, Blood Donation camp, Eye checkup camp, general health checkup camp, vaccination camp etc.

Evidence of success:

- Eye checkup camp on 12.10.23 (session 2023-24)
- Sanitary pad distribution on 25.11.23 (session 2023-24)

Problem encountered and resources required:

- Social stigma and hesitation and fear among students in taking part in such check-up camp.

File Description	Documents
Best practices in the Institutional website	http://gkhca.in/download.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The number of female students is more in comparison to the male students in our college. We provide safe and secure environment to them for study. We have Sexual Harassment and Redressal cell for them for any such problem.

Several activities are conducted for their promotion and overall development. Women's cell has been constituted in the institute. Several programmes are organized under the cell.

Program related to their role in nation building under SWEEP program is organised to make them aware about importance of casting votes.

Programmes related to health and hygiene, cyber security, human rights awareness and entrepreneurial development are being conducted for the overall development of female students.

Girl students are promoted to take part in extra curricular activities like sports, fine arts dancing and other cultural and literary activities.

Program on self defence for girl student was organised in the NSS camp in which college NSS girl cadet and the host schools girl students were given Judo Karate training.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

a) Set up of facilities in terms of class room and labs for

starting new courses like M.Sc. in Chemistry, M.A. in Sociology and Geography as the proposal has been sent and accepted by the higher education department.

(b) Staff will be encouraged to publish more research papers and take some research project.

(c) More number of students and teachers will be motivated to register in National Digital Library of India (NDLI) and to take its benefit for the effective teaching and learning process.

(d) Orientation Program and seminar will be organised on New Education Policy (NEP) and Intellectual Property Right (IPR).

(e) Efforts will be taken to organise national level seminar, webinar, workshop, for the academic development of students and faculty members.

(f) Industrial and field visit of students in so that student can have an exposure of distinct environment.

(g) Sport department will be encouraged to organise state/sector level competition.

(h) Sport department is expected to send the student for playing in national/state level competitions.